

National Service Opportunity - 2 Positions

2026/2027 National Service Year | Kumasi, Ashanti Region

About the Opportunity

The Ghana Internet Safety Foundation (GISF) is offering two National Service opportunities for motivated graduates who want practical experience while contributing to online safety, child protection, community engagement, communications, and social impact initiatives.

This is not intended to be a passive National Service placement. We are looking for individuals who are curious, proactive, creative, willing to learn, and comfortable taking initiative.

Successful applicants will work alongside the GISF team on real programs and projects and will be encouraged to contribute ideas, take ownership of assigned responsibilities, communicate progress, and develop practical professional skills throughout their service year.

Areas of Support

- Communications and content creation
- Community outreach and engagement
- School and institutional outreach
- Public relations
- Social media and digital communications
- Graphic design and creative content
- Research and documentation
- Program and event coordination
- Administrative and operational support
- Online safety awareness and advocacy activities

Specific responsibilities may be assigned based on each person's academic background, skills, interests, and organizational needs.

Key Responsibilities

- Support the planning and implementation of GISF programs, campaigns, training, and events.
- Assist with outreach to schools, institutions, communities, and other stakeholders.
- Support community awareness and online safety advocacy activities.
- Assist with communications, social media, content development, and program promotion.
- Conduct basic research and support the preparation of reports, presentations, and other documents.
- Assist with maintaining program records, participant information, databases, and documentation.
- Support event logistics, participant coordination, and stakeholder communication.
- Contribute ideas for programs, campaigns, content, and community engagement.
- Follow up on assigned responsibilities and provide progress updates without waiting to be repeatedly asked.

- Identify simple problems or opportunities within assigned work and propose appropriate solutions.
- Participate actively in team meetings and organizational activities.
- Perform other reasonable duties that contribute to GISF's programs and mission.

Academic Requirements

- Must be eligible for the 2026/2027 Ghana National Service Programme.
- Bachelor's degree or equivalent qualification from a recognized institution.
- Minimum academic standing of Second Class Upper.

We particularly welcome applicants with backgrounds in:

- Communications / Journalism
- Public Relations
- Marketing
- Graphic Design / Multimedia
- Information Technology
- Social Sciences
- Psychology / Social Work
- Education
- Development Studies
- Business Administration
- Research or related disciplines

Key Skills

- Good written and verbal communication skills.
- Basic computer literacy and proficiency with Microsoft Office or similar productivity tools.
- Good research and information-gathering skills.
- Ability to communicate professionally by email, phone, and in person.
- Good organizational and time-management skills.
- Ability to work collaboratively within a team.
- Basic social media and digital communication skills.
- Attention to detail and ability to follow through on assignments.
- Willingness and ability to learn new tools and skills quickly.

Skills in graphic design, Canva, photography, video editing, social media management, content creation, data analysis, or digital marketing will be an advantage.

Personal Attributes We Value

Academic qualifications are important, but attitude, initiative, accountability, and willingness to learn will be equally important in our selection.

- Self-motivated - willing to get started and make progress without constant supervision.
- Proactive - asks what else can be done and identifies opportunities to contribute.
- Results-oriented - interested in completing assignments and producing meaningful outcomes.
- Accountable - takes responsibility for assigned work and communicates progress.

- Curious and willing to learn - open to feedback, new responsibilities, and unfamiliar areas.
- Resourceful - attempts to find solutions before simply reporting a problem.
- Creative - willing to contribute fresh ideas and perspectives.
- Dependable - respects deadlines, commitments, and organizational expectations.
- Professional - demonstrates integrity, respect, and appropriate workplace conduct.
- Team-oriented - willing to support colleagues and contribute to shared goals.
- Passionate about making a positive social impact.

Before You Apply

GISF provides an environment where National Service personnel can learn by doing. You will receive guidance and support, but you will also be expected to take responsibility for your own professional growth.

If you expect to wait each day for someone to tell you what to do, require repeated reminders to complete assignments, or provide updates only when someone asks for them, this placement may not be the right fit.

"This was assigned to me, I took ownership of it, followed through, and here is my progress or result."

We do not expect NSS personnel to know everything. We do expect a willingness to learn, take initiative, ask thoughtful questions, communicate proactively, and improve.

What You'll Gain

- Hands-on professional experience.
- Mentorship and professional development.
- Exposure to real-world projects and national initiatives.
- Experience working in online safety, technology, advocacy, and social impact.
- Professional networking and stakeholder engagement.
- Opportunities to strengthen communication, research, project, and leadership skills.
- Certificate of service upon successful completion.
- An opportunity to contribute meaningfully to creating a safer digital Ghana.

How to Apply

Applicants should submit their CV/resume and application through:

www.gisfoundation.com/apply

For enquiries: info@gisfoundation.com

Available Positions: 2

Location: Kumasi, Ashanti Region - Office-based

Application Deadline: 30th September 2026 at 5:00 PM GMT

Only shortlisted applicants will be contacted.

Safer People. Safer Communities. A Safer Digital Ghana.